



**TOWNSHIP OF LUCAN BIDDULPH**  
Lucan Community Memorial Centre  
263 Main St., Lucan, ON, N0M 2J0  
(519) 227-4442

Email: [parksandrec@lucanbiddulph.on.ca](mailto:parksandrec@lucanbiddulph.on.ca)

### **Lifeguard – Job Description Position**

**Title:** Lifeguard, up to 40 hours per week

**Department:** Recreation Department

**Reports to:** Recreation Coordinator

**Deadline to apply:** Friday February 10, 2023

**Hours of Work:** Beginning June 30th 2023 to September 3rd 2023 Scheduled hours will vary based on the needs of the facility and will include evenings, weekends, and holidays as part of the normal hours of work.

Under the supervision of the Recreation Coordinator and Head Lifeguard the lifeguards are responsible for ensuring the safety of swimmers and instructing quality swim lessons.

#### **Major Responsibilities/Duties:**

1. Required to instruct swimming lessons to toddlers/youth and create lesson plans
2. Assist in the supervision and in the organization of swimming pool activities, lessons, and events
3. Instruct and educate all groups and individuals concerning the rules of the pool and ensure their observance during public swimming times
4. Properly communicate with parents or guardians of participants on progress, problems, or changes in regards to swimming lessons, levels, and cancellations
5. Required to assist and participate in the maintenance of equipment and cleanliness of the facility; ex. guard room, deck, washrooms, storage room, pool surfaced etc.
6. Maintain adequate records for the following:
  - Swimming lessons progress
  - Swimming lesson evaluation sheets
  - Water testing
  - Registration information
  - Daily cash receipts for registrations
  - Other reports as required
7. Work as a team with the Head Guard and fellow Lifeguards to ensure a positive environment
8. Be thoroughly familiar with emergency procedures and attend in-service training
9. Attend and take an active part in staff meetings
10. Wear the official uniform at all times when on duty to ensure easy recognition as a pool staff member
11. Report for work at least 15 minutes early and begin as scheduled
12. Perform other related duties when requested by the Head Guard, Recreation Coordinator, or Manager of Parks and Recreation



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### **Education/Skills:**

- Current and valid Emergency First Aid and CPR C required
- Current National Lifeguard Society (NLS) Certificate required
- Current Lifesaving Swim Instructor/ Lifesaving Society Instructor required
- Previous experience working as a lifeguard and teaching swimming lessons is highly desirable
- Previous experience working with children is an asset
- Volunteer experience working in a pool setting is an asset
- Police Records check (must be completed prior to the start of employment)
- Ability to work in a team setting while producing quality programming with a positive attitude

### **Eligibility:**

- Must be currently enrolled in a secondary, or post-secondary education or be within six months of graduation
- Must show proof of enrolment
- Must be a resident of Ontario
- Must be eligible to work in Canada and have reached the age of 15 but not yet reached the age of 25 upon commencement of employment

**Compensation Range:** \$16.75 - \$18.25 depending on experience

**Lifeguard Incentive Program:** The Township of Lucan Biddulph is happy to present their NL certified lifeguards with 50% reimbursement (100% over the span of two years) of the going cost for the NL certification. The current cost of the course is \$252.80 (including tax, through the City of London programming), resulting in \$126.40 each year of employment up to two years. Reimbursement is presented at the end of the pool season.

**Employment Period:** This position will begin June 30th 2023 to September 3rd 2023.

*Please note: there will be a mandatory training days prior to the beginning of the season.*

### **How to Apply:**

Please **email** a cover letter and resume to:  
Abby Vandermuren  
Recreation Coordinator  
Township of Lucan Biddulph  
[parksandrec@lucanbiddulph.on.ca](mailto:parksandrec@lucanbiddulph.on.ca)