



## How You Can Help

- Clean up after your group's activities, such as picnics and sports tournaments in Lucan Biddulph parks
- Remember to respect property, materials and equipment when using services or participating in programs at our township office, community centre, ice pads, parks and pavilions
- Report such items as graffiti, broken glass or burnt out lights in any township facility or park
- Report vandalism, such as a park bench that has been damaged or playground equipment that has been tampered with
- Report suspicious behaviour, such as a person peeking into parked cars
- Report activities such as verbal assaults, threats/aggression, physical harm, alcohol or drug consumption, theft and harassment



## For More Information

Visit [www.lucanbiddulph.on.ca](http://www.lucanbiddulph.on.ca), write to us at [rzone@lucanbiddulph.on.ca](mailto:rzone@lucanbiddulph.on.ca) or call us at 519-227-4491, to leave a message.



Respect and Responsibility

[rzone@lucanbiddulph.on.ca](mailto:rzone@lucanbiddulph.on.ca)

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## Respect and Responsibility

### What is the R Zone?

The R Zone is a zero tolerance operating procedure that applies to all Township of Lucan Biddulph facilities, including township office, community centre, parks, recreational facilities and programs. The R Zone procedure enforces zero tolerance of violence, vandalism and inappropriate behaviour.

### What does the R Zone Mean?

The “R” in the R Zone logo stands for **Respect** and **Responsibility**. *Respect for Yourself; Respect for Others; and Responsibility for Your Actions.*

The logo is a reminder to staff and the public that the operating procedure is in effect and applies to everyone when they are on township property.

### Goal

The goal of the R Zone policy and procedure is to improve safety and reinforce respect and responsibility in all township facilities and programs – including our office, community centre, parks and recreational facilities. Community organizations, residents, visitors and township staff will work together to promote R Zone values – improving the safety, appearance and environment of our community.



**Q: Does the R Zone only apply to sports organizations?**

**A:** No. The R Zone operating procedure applies to all community organizations and individuals using Township of Lucan Biddulph facilities, including township office, community centre, parks and recreational facilities.

**Q: What type of incidents can or should be reported?**

**A:** No form of violence, vandalism or inappropriate behaviour is acceptable on township properties, in facilities or programs. Incidents involving the following should be reported. For a complete description, please refer to the procedural document on the township website at [www.lucanbiddulph.on.ca](http://www.lucanbiddulph.on.ca).

- Verbal assault
- Physical assault/harm
- Use of alcohol or drugs
- Harassment
- Threats/aggression
- Vandalism
- Theft

**Q: How quickly should an incident be reported?**

**A:** For best and timely resolutions, incidents should be reported within 24 hours.

**Q: How and to whom should an incident be reported?**

**A:** If you are involved in or witness a situation at a township “indoor” facility, you can report it to a staff member. With your assistance, he/she will complete the report. When a situation occurs at an “outdoor” facility with no available staff, if a community organization is involved, advise them directly so they can file a report. Alternatively, incident reports may be found online at [www.lucanbiddulph.on.ca](http://www.lucanbiddulph.on.ca) and forwarded via email to [rzone@lucanbiddulph.on.ca](mailto:rzone@lucanbiddulph.on.ca)



**Q: If I report an incident, will my identity be kept confidential?**

**A:** Yes, in accordance with the *Municipal Freedom of Information and Privacy Act*.

**Q: What happens after a report has been made?**

**A:** Whether reported in person, through an organization or online, the report will be logged by township staff and will either be dealt with directly by the township or forwarded on to the appropriate group/organization for follow-up.

**Q: Will the Municipality follow up on every incident?**

**A:** The intent of the R Zone procedure is that each organization takes responsibility for situations created by or that affect their participants in cooperation with the Township of Lucan Biddulph. In some cases, the Township may take the lead role, while in other cases, it will be the community group or organization.

**Q: What are some of the consequences that may occur?**

**A:** Each report will be reviewed on an individual basis. The nature and degree of discipline will be determined by the severity of the situation.

### More Questions?

If you have any additional questions, you can review the R Zone operating procedure document online at [www.lucanbiddulph.on.ca](http://www.lucanbiddulph.on.ca), or write to us at [rzone@lucanbiddulph.on.ca](mailto:rzone@lucanbiddulph.on.ca) or call 519-227-4491, to leave a message.