



## Community Improvement Project 2024 Grant Program

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Applicants are encouraged to review the Lucan Biddulph Community Improvement Plan prior to submitting a grant application (visit [www.lucanbiddulph.on.ca](http://www.lucanbiddulph.on.ca)). **Please note that a consultation meeting with the Municipality's staff is required prior to submitting an application.** Please contact the Municipality at (519) 227-4491 to discuss your proposed project and set up a consultation meeting

The following two funding streams for 2024 have been activated and the funds will be divided equally between the two streams. Funding is limited.

Visit <https://www.lucanbiddulph.on.ca/doing-business/economic-development/community-improvement-plan-application> for a full copy of the Community Improvement Plan.

**1. The Beautification Program** is intended to assist and encourage property owners to undertake visual improvements to their buildings and/or sites to improve the overall character of core areas in the community. Funding through this program will be geared toward balancing a mix of historical and new construction/architectural styles in order to maintain a balanced community identity.

The Beautification Program shall be limited to those buildings/properties located within the following Eligible Areas, as shown in Appendix A of the CIP. Note: Applicants will be required to enter into an agreement with the Township and conditions include no outstanding tax arrears and/or in litigation with the Township.

Applicants may apply for funding under one or a combination of the following grants:

- 1. Construction Costs Matching Grant:** Grant equal to 50% of the Construction Costs associated with the Eligible Project, up to a maximum of \$5,000.
- 2. Professional Fees Matching Grant:** Grant equal to 50% of the Professional Fees associated with the Eligible Project, up to a maximum of \$1,500.

The following non-exhaustive list is intended to provide guidance on the types of projects eligible for funding under the Beautification Program:

1. Façade Improvements, such as, but not limited to: • painting (including wall murals/art) • restoring façade masonry and brickwork • restoring architectural features • replacing or repairing windows • improvement of the appearance of entrances • re-design of storefronts • installation or repair of canopies and awnings • install or repair exterior

lighting fixtures • any other façade improvements which may be approved by the Township

2. Installation, expansion, or renovation of a permitted streetside patio/terrace directly associated with a business;
  3. New/Improved Signage
  4. Landscaping Works, such as but not limited to: Permanent planting beds/greenspaces (in-ground)/Semi-permanent/permanent planters/fixtures
  5. Permanent Artwork (murals, plaques, instalments)
2. **Accessibility Program** which is intended to support owners and businesses in undertaking barrier-free/general accessibility improvements to their properties and/or buildings. This program will be administered alongside public realm accessibility improvements undertaken by the Township to improve mobility for everyone in the community.

The grants and funding available under the Accessibility Program shall be available to all non-residential buildings/properties in the Township which are regularly open to and/or accessible to the general public or provide local employment. Notwithstanding the above, the Township of Lucan Biddulph may, in their sole discretion, approve grants and funding for Eligible Projects outside of the Eligible Areas listed above in extenuating circumstances.

1. Applicants may apply for funding under one or a combination of the following grants, Construction Costs Matching Grant equal to 50% of the Construction Costs associated with the Eligible Project, up to a maximum of \$5,000.
2. Planning & Building Fee Grant Up to 75% of the costs of any required Building Permit or Planning Application required for the Eligible Project.
3. Professional Fees Matching Grant equal to 50% of the Professional Fees associated with the Eligible Project, up to a maximum of \$1,500.

The following non-exhaustive list is intended to provide guidance on the types of projects eligible for funding under the Accessibility Program: • Works undertaken to improve barrier-free accessibility and/or otherwise allows the building or site to achieve or exceed standards for code compliance with respect to accessibility, such as but not limited to: Installation of wheelchair ramps; Improvements to site/building circulation (i.e. improved pathways, stairs, entrances, etc.); Creation or improvement of on-site barrier-free parking spaces; Barrier-free improvement/retrofitting of washroom facilities; and/or, General storefront accessibility improvements as approved by the Township.

Notwithstanding the above, the determination of Eligible Projects shall be at the sole discretion of the Township of Lucan Biddulph.

**Application Information:**

Name of Business: \_\_\_\_\_

Applicants Name: \_\_\_\_\_

Address of Business: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_  
(if different)

Phone No. \_\_\_\_\_ Email: \_\_\_\_\_

Do you own or rent this property? Own  Rent

**Scope of Project:**

Complete the following details:

1) Project Description and timeline: *(attach any design sketches, photos of existing building and adjacent buildings as well the streetscape, colour samples, fabric samples and other any other materials required)*

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## Budget Details:

Description of materials:	Estimated Cost of Labour (if applicable)	Estimated Cost of Materials:	Total Cost:

### Terms:

- Any funding commitments may be cancelled if the work is not completed within the calendar year that the project was approved.
- Staff may grant an extension for community improvement works following receipt of a written request by the owner setting out the reasons for the extension and providing a new date of completion.
- Should the applicant fall into default of any of the requirements of the incentive program or other requirements established by the Township, incentives may be delayed, reduced, or cancelled.

## Signature and Submission Date:

*I understand that this is a one-time grant and that the money is granted on a reimbursement, following the completion of work. I also understand that if this application is not approved, funding will not be granted.*

*Landlord Acknowledgement for signage project: I have been informed of the Applicant's intention to perform the improvements described in the attached documentation*

\_\_\_\_\_  
Signature of Applicant:

\_\_\_\_\_  
Signature of Landlord (if applicable):

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Date:

### Applications to be returned to:

Township of Lucan Biddulph  
Attn: Lisa deBoer  
270 Main Street, Lucan, ON N0M 2J0  
Or by email: [ldeboer@lucanbiddulph.on.ca](mailto:ldeboer@lucanbiddulph.on.ca)

Application Approved by:

\_\_\_\_\_  
Lisa deBoer, Economic Development Officer

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Date of Approval: