

TOWNSHIP OF LUCAN BIDDULPH

EQUIPMENT OPERATOR JOB DESCRIPTION

POSITION DESCRIPTION: PUBLIC WORKS LABOURER/EQUIPMENT OPERATOR

DEPARTMENT: Public Works

REPORTS TO: Roads Supervisor

POSITIONS SUPERVISED: 0

WAGE RANGE: \$27.43 to \$32.09 / hour

PAY STAUS: Hourly (40 Hours per week)/ Overtime and weekends as required

POSITION SUMMARY

Under the direction of the Roads Supervisor; the Public Works Operator is responsible for performing road/roadside maintenance and construction as well as adjacent infrastructure repairs. In the fall and winter, responsibilities will also include winter sand/salt, snowplow and snow removal. In the spring and summer this position will be responsible for-planting and maintenance of annual flower beds, pots and containers for the Township of Lucan Biddulph along with some road maintenance activities.

ROADS RESPONSIBILITIES:

- Assists with construction & maintenance on municipal infrastructure including roads, sidewalks, water mains, sanitary sewers and storm drain projects.
- Performs winter maintenance of roads by plowing snow and ice, sanding/salting and snow removal when required to ensure safe travel on roads and accessibility for emergency vehicles; Installation and removal of winter road markers.
- Performs other maintenance of roads including but not limited to; weed control, brushing, grass trimming, tree trimming and removal, ditching, inspections on, repairs and replacements of catch basins, drains and culverts, debris and litter pick up, road patching, road sweeping, shoulder maintenance, road resurfacing, repair and patching of washouts, grading and scarifying, gravel resurfacing, flood damage and control, traffic control devices, guidepost, rails and barricades, monitor and maintain bridges. Ensuring all departmental work is conducted in conformity with approved safety requirements, good working knowledge of road safety practices.
- Replace or install street signs.
- Operates machinery and equipment. This includes but not limited to tandem dump truck, backhoe, grader and tractor. Operates power tools including but not limited to chain saw, grass trimmer and cutoff saw.
- Assists the roads supervisor by recommending and reporting major repairs that have been discovered through inspections both on roads and equipment.

GARDENER RESPONSIBILITIES:

- Prepare and maintain annual flower beds and shrub beds, planters and containers including planting, cultivating, fertilizing, pruning and mulching.
- Grass cutting and trimming.
- Operate a pick-up truck with a water tank and trailer

GENERAL RESPONSIBILITIES

- Responds to complaints from the public and if appropriate forwards complaints to the Road Supervisor.
- Follow established guidelines and procedures related to Workplace Health and Safety, Vehicular Safety and Environmental Safety.
- Operates various equipment on a day to day basis as needed.
- Maintains equipment, vehicles and tools in safe operating condition by following acceptable maintenance and servicing schedules including daily inspections and oil changes.
- Performs other duties as assigned.

PREFERRED QUALIFICATIONS:

- Secondary school graduate or equivalent with two (2) years experience in construction or municipal road works, operating equipment or truck driving including snow removal experience.
- Horticulture/landscape education or experience.
- Ability to operate and maintain a variety of equipment, vehicles and machinery used in operations and maintenance functions.
- Knowledge of the Occupational Health and Safety Act.
- Traffic Control Training
- Work outside in the elements as required
- Able to lift up to 30 lbs
- Chainsaw Certification
- Good communication and public relations skills in order to deal tactfully with the public.
- Must hold a minimum DZ drivers license. Must have a clear Driver's Abstract.

WORKING CONDITIONS:

- Most work is performed outdoors when maintaining and constructing municipal infrastructure or road works operations. Will be required to work in inclement weather conditions. Personal Protective Equipment will be required to be worn at all times when needed.
- Normal work week is 40 per week, Monday to Friday. Evening and/or weekend work will be required at times during the winter season. This position is on call for responding to weather related road conditions, emergency requests and watermain breaks. During the spring/summer, candidate will be working every third weekend with time off during the week.

Interested applicants are invited to submit a cover letter and a detailed resume via email no later than 04:00 p.m. May 9th, 2025 to:

Jeff Little, Director of Public Works
Township of Lucan Biddulph
jlittle@lucanbiddulph.on.ca