

The Corporation of the Township of Lucan Biddulph Council Minutes

Present: Mayor C. Burghardt-Jesson, Deputy Mayor D. Manders, Councillor D. Regan, Councillor P. Mastorakos and Councillor A. Westman

Also Present: R. Reymer-CAO/Clerk, T. Merner-Deputy Clerk, K. Langendyk-Treasurer, J. Little-Public Works Manager, P. Smith-Parks & Recreation Manager, L. deBoer-Economic Development Coordinator, D. Fitzgerald-County Planner

Call To Order

Mayor C. Burghardt-Jesson called the meeting to order at 9:00 am. The meeting took place electronically.

Declaration of Pecuniary Interest & Nature Thereof

a. <u>Member</u>	<u>Item #</u>
Councillor P. Mastorakos	11 (g)

Nature of Conflict

Owns investment property that could potentially benefit from the Community Improvement Plan

Announcements

Today marks our first daytime council meeting. Now that council meetings are virtual and uploaded to YouTube, it allows for the public to watch council meetings at their convenience.

We do have another one planned for October. I would encourage anyone watching to let us know what you think about holding daytime meetings.

This week is Mental Health Week. As has been stressed so many times during the past 14 months, there are many stressors and triggers that have been brought on because of the restrictions that have been imposed on us, the isolation many of us have experienced and the balancing of work, school, home in this new virtual world.

I encourage you, should you be experiencing changes to your mental health to reach out to your healthcare provider, a community resource or a trusted friend or family member. If you see a family member or friend struggling, please be that support to guide them to a resource.

Sometimes it takes effort. When you ask someone how they are doing and they answer, "I'm fine..." that might be a sign to dig a bit deeper. That there is more going on.

I attended the St. Joe's Breakfast of Champions this morning. I was once again reminded that we all have a role to play when it comes to Mental Health Awareness and Mental Health Matters. Let's all be the community we want, let's take the stigma out of mental health discussions.

Vaccination availability opens up considerably on Thursday in the Middlesex London region. It is important to remember when you are eligible, you are always eligible. That being said as of Thursday as more demographics become eligible, it will more difficult to get an appointment through the mass vaccine clinics. If you are eligible now and you have not scheduled an appointment, I would encourage you to do so.

Vaccinations are not the only solution to this pandemic. We must still adhere to protocols. It is our responsibility to still be: physically distant, to get tested if we have symptoms, to stay home, to keep our bubble small, to wash our hands, to wear masks and to get vaccinated when you are eligible. When we are out of this and when history looks back on how we handled this pandemic. How do you want your role to be reflected upon? Do you part, adhere to protocols and get the vaccine.

Delegations

Brenda Slater, Account Manager – MPAC

B. Slater presented information regarding tax assessments across the province. She noted 90% of assessments across the province are residential and in Lucan Biddulph 48% of the assessment base is residential and 46% is farm. B. Slater advised the Ministry of Finance sets the legislation that dictates how MPAC completes the assessments. She also provided an update regarding the next province wide assessment, noting the 2022 taxation year assessment update has been paused due to the global pandemic. She further advised that current assessment values will continue to be based on the January 1, 2016 values. Discussion followed regarding new builds and how they are assessed, special exemption assessments,

timing for assessment updates, re-assessment requests and the process involved and how we can ensure accuracy of the voter's list generated by MPAC.

B. Slater exited the meeting at 9:38 am

1/ Minutes

Moved by P. Mastorakos

Seconded by D. Regan

That the following council minutes be approved as circulated:

- *Regular Council Minutes April 20, 2021*
- *Special Council Minutes April 15, 2021*
- *Regular Council Minutes April 6, 2021*
- *Closed Session Council Minutes April 20, 2021*
- *Closed Session Council Minutes April 6, 2021*
- *Closed Session Council Minutes March 30, 2021*
- *Closed Session Council Minutes February 23, 2021*
- *Closed Session Council Minutes January 29, 2021*
- *Closed Session Council Minutes January 5, 2021*
- *Closed Session Council Minutes December 15, 2020*
- *Closed Session Council Minutes December 1, 2020*

CARRIED

Business Arising

C. Burghardt-Jesson noted all items are on-going at this time.

Correspondence

Discussion took place regarding item 9.1 and Mayor C. Burghardt-Jesson noted she will be attending the Municipal Code of Conduct consultation on behalf of the County.

2/ Municipal Code of Conduct Consultation

Moved by A. Westman

Seconded by D. Regan

That Council authorize Deputy Mayor D. Manders to attend the Municipal Code of Conduct consultation on behalf of Lucan Biddulph and Councillor P. Mastorakos in his absence.

CARRIED

3/ Receive Correspondence

Moved by A. Westman

Seconded by P. Mastorakos

That Items 9.1 through 9.2 (Correspondence) be received for information.

CARRIED

Committee Reports

CEDC

L. deBoer gave an update on some upcoming main street projects including art projects, Adirondack chairs to be placed in front of a few local businesses and a new mural on the side of the Thai Pad building.

UTRCA and ABCA

Councillor A. Westman gave an update on both meetings including shoreline management along Lake Huron and source water protection.

Staff Reports

CAO/Clerk

R. Reymer reviewed report CAO-05-2021 and noted Council has allotted \$60,000 in the 2021 budget towards a Fire Services Master Plan. He further noted staff is waiting to confirm what the Municipality of Perth South's participation will be in our study at which time we will then be able to move forward with drafting an RFP. Discussion followed regarding current and future needs assessment of our community, the timeframe involved and the consultant's involvement.

4/ Report No. CAO-05-2021 – Fires Services Master Plan update

Moved by P. Mastorakos

Seconded by A Westman

That report no. CAO-05-2021 be received for information.

CARRIED

R. Reymer reviewed report no. CAO-06-2021 and advised the Transfer Payment Agreement will be brought forward for Council's consideration at the next meeting. R. Reymer further noted that although Spriet Associates have already completed most of the engineering for the Community Centre renovation project the Transfer Payment Agreement requires standard purchasing and procurement rules are followed therefore staff has undertaken steps to advertise for engineering and construction supervision services. Questions followed regarding and estimate on increased costs for construction and R. Reymer noted that until the project is tendered and final engineering completed we are not certain of those increased costs.

5/ Report No. CAO-06-2021 – Phase II Community Centre Project update

Moved by D. Regan

Seconded by D. Manders

That report no. CAO-06-2021 be received for information.

CARRIED

Finance

K. Langendyk noted the 2021 tax rate bylaw is included for adoption.

Planning

D. Fitzgerald reviewed report no. PL-13-2021 regarding a Part Lot Control exemption bylaw for Questcapade Land Developments. He noted the applicant did receive part lot control exemption in August of 2019, however unfortunately they failed to register the lots on title therefore have requested part lot control exemption at this time.

6/ PLC-1-2021 – Part Lot Control exemption

Moved by D. Regan

Seconded by A. Westman

That Council receives report no. PL-13-2021 and accepts the Planner's recommendation.

CARRIED

D. Fitzgerald reviewed report no. PL-14-2021 and noted the developer is proposing to construct 9 townhouse blocks with a total of 44 units. He noted this is the last block for development in the Ridge Crossing subdivision.

Discussion followed regarding density of the complex and how to correct issues such as accessibility, walking and biking going forward. D. Fitzgerald noted these developments are not municipal standard roads, and Council may want to consider further exploring something in the Official Plan and/or urban design standards to address these issues. D. Fitzgerald suggested an option would be designating the entire village of Lucan with a secondary plan which would provide the opportunity to include design standards that developers are expected to meet related to private land sites such as condo developments. Staff was requested to bring a report forward regarding options for a secondary plan.

7/ SPA-4-2020 Ridge Crossing

Moved by D. Manders

Seconded by D. Regan

That Council receives report no. PL-14-2021 and accepts the Planner's recommendation.

CARRIED

Public Works

J. Little provided a verbal update on the construction projects under way in Lucan and noted Frank Street is on schedule and the Saintsbury and Richmond Street traffic lights are proceeding.

J. Little advised the flower program will begin next week with staff beginning to prepare the planters and beds for planting the beginning of June. J. Little welcomed Carrie Triebner who will be taking on Bryan Smith's duties as he retires this year.

J. Little noted a request for improvement to the 1984 Hardy Drain has been received and a motion to appoint Spriet Associates as the Engineer is included.

Parks & Recreation

P. Smith gave an update regarding the chiller efficiency report and noted due to minimal activity at the arena a fall report of the efficiency results is recommended.

P. Smith gave a further general department update and noted community surveys are going out today regarding the playground equipment for the community centre and Granton park; the tree grant program has been delayed until the fall at which time staff will need to re-apply and the community gardens are underway at the Lucan Community Centre.

Economic Development

L. deBoer reviewed report no. EDC-06-2021 regarding proposed 2021 community improvement

plan projects. She noted and Accessibility audit and Streetscape design concept have been recommended to develop for this year. L. deBoer recommended that staff continues with the downtown beautification program for this year and by 2022 staff would be ready to open up applications for some other projects.

Councillor's Comments

Councillor A. Westman gave an update regarding donations received for the speed awareness signs in Granton and noted residents and groups have raised enough funds for two signs, therefore he would like to request Councils support to purchase two speed signs. J. Little advised he has spoken to the County regarding the placement of two signs on this stretch of road and they have no issues as long as they are placed in an appropriate location. J. Little further noted two signs do create an increased service level. Mayor C. Burghardt-Jesson cautioned Council on the possibility of opening the Township up to further similar requests from residents in the future.

8/ Speed Awareness Signs for Granton

Moved by A. Westman

Seconded by D. Regan

That Council approve the request to purchase two speed signs from the funds raised by the Granton Community.

CARRIED

Notices of Motion

None

Motions

9/ Hardy Drain 1984 appointment

Moved by A. Westman

Seconded by D. Manders

That the Township of Lucan Biddulph council appoint Spriet Associates London Ltd. under Section 4 (or 78) of the Drainage Act to prepare a drainage report for the requested work to the Hardy Drain 1984 subject to the required 30 days notice to the applicable Conservation Authority.

CARRIED

10/ Community Improvement Plan Projects

Moved by D. Manders

Seconded by D. Regan

THAT Report No. EDC-06-2021 be received;

AND THAT Council direct staff to issue Request for Proposals for the development of an Accessibility Audit and Streetscape Design Concept Plan as recommended by the Community Improvement Plan;

AND FURTHER that Council approve the Downtown Beautification Grant Program in the amount of \$3500 for the 2021 Calendar year.

CARRIED

11/ Bylaws

Moved by A. Westman

Seconded by D. Manders

That if no one cares to speak to these By-laws on their First, Second and Third Reading, that they be considered to have been read a First time and Passed, read a Second time and Passed, read a Third time and Passed, that they be numbered:

- 33-2021 Road Dedication Bylaw (Ridge Crossing Phase 1 and 1B)*
- 34-2021 Part Lot Control Exemption Bylaw (Block 30 Olde Clover Village)*
- 35-2021 Execution of Site Plan Agreement*
- 36-2021 Tax Rate Bylaw*
- 37-2021 Confirming Bylaw*

CARRIED

12/ Adjournment

Moved by D. Regan

Seconded A. Westman

Resolved that the Council meeting be adjourned at 10:54 a.m.

CARRIED

MAYOR

CLERK