



JOB POSTING, STUDENT

Program Instructor (x 2)

Department: Parks and Recreation Department

Reports To: Parks and Recreation Coordinator

Under the supervision of the Recreation Coordinator, a Program Instructor is responsible for leading and conducting quality recreational programs which will include, but not limited to, youth and adult sporting activities, special events, birthday parties, and performs related duties as required. Program Instructors will also be asked to work canteen shifts during applicable season.

Major Responsibilities/Duties:

1. Lead and conduct various recreation activities such as sports, games, and arts + crafts for participants ranging from children to seniors. (I.e.. soccer, basketball, baseball, field games, and much more).
2. Create a positive and inclusive setting during each activity
3. Ensure the safety and security of all participants during program hours
4. Maintain records of attendance
5. Operate the canteen and a safe and clean manner when assigned
6. Promote age-appropriate activities that help build physical literacy
7. Use appropriate behavior modification techniques when supervising participants
8. Maintain a positive attitude while instructing classes and leading birthday parties
9. Inform the Recreation Coordinator or Manager of any problems that arise

Education/Skills:

- CPR and First Aid certification
- Provide a current Vulnerable Positions Screening Police Record Check
- Applicants must be a minimum age of 16 years old
- Previous experience working with children in a recreation setting is desired
- Able to demonstrate good communication, leadership, and interpersonal skills
- Safe food Handler Certification

Compensation Range: \$14.00 - \$16.00 / hour

Hours per week: Casual based on programs and canteen season. Shifts may consist of 3 hours – 8 hours depending on the program and registration.

How to Apply:

Deadline to apply is September 24, 2019

Please **email** a cover letter and resume to:

Abby Vandermuren
Parks and Recreation Coordinator
Township of Lucan Biddulph
parksandrec@lucanbiddulph.on.ca